

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR**  
**June 12, 2019**

The regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the May 22, 2019 regular meeting minutes and approve with two corrections. Jim Branch seconded the motion; all yes. Copies of the minutes were available.

<b>FINANCIAL REPORT:</b>	Receipts	\$ 38,661.03
	Electronic May	17,479.63
	Expenses	<u>75,441.24</u>
	Balance	\$986,975.19

Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

**CORRESPONDENCE:** 1) Brad Randolph, Zoning Board of Appeals, resignation. 2) Ohio Public Works Fox Road Phase III approved for \$170,000. 3) OTARMA Legal Defense and Claim Payment Agreement. 4) Cleveland Plumbing Supply pricing. 4) UH Walk for the Cure 9/15/19 5) Tax budgets for 2020 due by 7/22/19. 6) Asphalt grinding form. 7) Mike Cliff received an email from Fred Pierce Ruhland thanking the township for the cold mix on Fox Road, also if the township needed any assistance with the BZA he would help out but if anyone else is interested have them do instead. 8)Mike Cliff reported that the Auditor's office is starting the mandatory appraisal for every property in the Country. 9) Jim Branch was asked by Kingsville Library for permission to use the park on July 30 2019 from noon to 10:00 pm for a Community Pot Luck given by the Friends of the Library. A letter from the Library was given to the Fiscal Officer.

**PUBLIC COMMENTS/CONCERNS:** Ladimer Kubichek, 5067 North Wright Street, asked for the trustee's permission for a prayer which he did. He wanted to mention some things that were not in the paper regarding the new fire chief position, they are as follows: The old fire chief worked 24/7 for a total of 168 hours per week and received \$5,000 annually. The new fire chief is working 40 hours a week which is ¼ of the time of the old chief for \$40,000 annually. Jim Branch responded that the volunteers are a big help and we do have mutual aid, the paid part time employees cover 122 of 168 hours per week so 46 hours are covered by volunteers. Ladimer is still concerned that the new fire chief lives in Lake County. Norm Thorpe, South Ridge Road, asked when the new garage was going to be complete? Mike Cliff reported that per John Boczar it should be done by July 1, 2019. Mr. Thorpe-What happens if it is not completed then, will the township get any money back? Jim Branch said that the last date for us to be reimbursed for equipment by the insurance is July 15, 2019. Mr. Thorpe-Why is the township no longer going to get gas by bulk? The gas at the service station is more expensive than bulk gas, the township is probably paying top dollar for gas at service station. Mike Cliff-the township is not sure if this will be long or short term at this time. Mr. Thorpe was also concerned about the time needed to be away from working to get gas. Tyler Infield 6093 North Wright Street, He will be getting a quote to continue with the new sidewalks. They have \$12,260.95 in the checking account at this time and would be giving \$10,000 toward the sidewalks this time. They will be looking at the sidewalk in front of the Parlor in the Park area. Mike Cliff said that he would be donating fill and back fill to the project so not to have that in the quotes. Ladimer Kubichek would like to see a schedule of the hours for the paid part time employees. Jesse Sopko, fire chief, said that he would get one to him.

**DEPARTMENT REPORTS:**

Road/Service: Hours for April 2019 were 325 with 93 road, 10 parks and 222 cemetery. Cemetery-thank you to Jim Evans for coming out and helping with the chairs on Memorial Day-Cemetery looked great and everyone loves the new sign.  
Fire/EMS-363 calls to date. 85 were previously missed after an audit was done. April had 36 EMS calls of which 27 transfers and 9 negative transfers. 27 were Kingsville calls and 9 were Monroe calls. 33 during EMS hours and 7 during volunteer hours. There were 4 fires all of them were in Kingsville. Staffing is at 95.2 % for paramedics. E forms are now being used for fuel, daily forms, repair request, damage forms and time cards. Also daily schedule is now on line. James Hawk and Ronda Mullins both were EMT paramedics and have resigned.  
Zoning-2 new permits issued -Mike DeFazio, 6134 Green Road an accessory structure (kids playhouse) and Paul and Tammy McTrusty, 5260 Arbor Drive for a garage.

**OLD BUSINESS:** 1) Jim got the letters out to Brydle Road residents regarding the under drain ditches going in on June 17 & 18. 2) Trustees would like a tractor quote. 3) Waste Management is on hold at this time. Trustees checking on pricing from Ashtabula City for pick up. 3) Jim Branch reported that he is still getting pricing for the LED sign for the park. The township is also going to get quotes to see how much it would cost to have the bell and memorial relocated to be included with the sign structure. 4) Jim Branch reminded Neal that the township needs to replace the apron on Mary Novak's driveway per a resolution made in 2018. 5) It was reported that with the new gas tax Kingsville Township should see an increase of \$56,729 in 2020 and \$57,218 in 2021.

**NEW BUSINESS:** 1) Mike Cliff made a motion to allow Kingsville Library to use the park on July 30, 2019 for a Community Pot Luck. Jim Branch seconded the motion; all yes. 2) Mike Cliff made a motion to approve the resignation of Brad Randolph from the BZA due to health issues. Karl Brunell seconded the motion; all yes. 3) Sarah Patterson, Fiscal Officer, asked about using some tables and chairs on July 19. Fire Chief will need a count. 4) Jim Branch made a motion to allow the fiscal officer to contact the Auditor's office to receive projected numbers for both fire levies. Mike Cliff seconded the motion; all yes. 5) Jim Branch stated that the policy manual needs updated for the paid part time and full time fire chief to be paid semimonthly. 6) Jim Branch made a motion to accept \$13,555 from the fire boosters for fire gear. Karl Brunell seconded the motion; all yes. 7) Mike DeFazio, Zoning Inspector, reported that there are now two open positions on the BZA and there are also two variance hears that will be held on June 27, 2019. Mr. Lewis, 6040 Lake Street, was present and thanked the Zoning Inspector and trustees for finally setting up the variance hearing. 8) Jim Branch made a motion to have Fred Pierce Ruhland be appointed to the BZA. Mike Cliff seconded the motion; all yes. 9) Jim Branch is having the cemetery records scanned.

Mike Cliff made a motion to go into Executive Session with Jesse Sopko, Fire Chief, regarding personnel matters. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

After an executive session Mike Cliff made a motion to return to regular meeting. Karl Brunell seconded the motion. On the call of roll: Jim Branch –Yes, Mike Cliff – Yes and Karl Brunell – Yes.

Once back in regular session Karl Brunell made a motion to terminate Tim Breland from the volunteer roster and TJ Breland Jr from the volunteer and paid part time roster on the recommendation of the fire chief. Jim Branch seconded the motion; all yes. Jim Branch made a motion on the recommendation of the fire chief to have a shifted part time position of a FF/Medic added to the paid part time position at \$14.00 per hour. Mike Cliff seconded the motion; all yes. Mike Cliff made a motion to reinstate Dave West to Captain as of July 1, 2019 on the recommendation of the fire chief. Jim Branch seconded the motion; all yes. Jim Branch made a motion with the recommendation of the fire chief to have Brian Huston become the shifted EMT/Medic contingent on qualification. Karl Brunell seconded the motion; all yes.

Karl Brunell made a motion to adjourn the June 12, 2019 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

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Mike Cliff, Chairman

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Sarah Patterson, Fiscal Officer